



BUI

**BANGKOK UNIVERSITY
INTERNATIONAL**

Knowledge with Virtue

2021

Degree Plan

Bachelor of Arts (B.A.)

Digital Media and Design

Student's Name

Student's ID No.

STUDENT'S MANUAL

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Where to Go for Help

- Study Problems
 - Chairperson
 - Lecturers
- GPA Lower than 1.75
 - Chairperson
- Changing Free Elective Courses
 - The Dean of BU International
 - Associate Dean
- Course Contents and Names of Lecturers
 - Chairperson
- Reserve Officer Training Corps (ROTC)
 - Center for Holistic Student Development
- University's Rules and Regulations
 - The Dean of BU International
 - Chairperson
 - One-Stop-Service Office
- Library Services
 - Surat Osathanugrah Library
- Financial Problems
 - Center for Holistic Student Development
- Sickness & Medical Emergency
 - University's Infirmary
- Psychological Advice
 - Center for Holistic Student Development
- Lost & Found Items
 - Center for Holistic Student Development
- Recommendation Letter
 - International Affairs Office
- Quarrel or Fight
 - Chairperson
 - Associate Deans
- Other Problems
 - Chairperson
 - Associate Deans

Locations of Helpers:

- The Dean of BU International - Building C6, 5th Floor
- Associate Deans - Building C6, 5th Floor
- Chairperson - Building C6, 5th Floor
- International Center - Building C6, 1st Floor
- International Office - Building C6, 1st Floor
- BUI Faculty Office - Building C6, 5th Floor
- One-Stop-Service Office - Building A3, A6, 1st Floor

Grade Point Average Computation

There are two types of Grade Point Averages (GPA):

1. Grade Point Average is an average of grade points for each semester.
2. Cumulative Grade Point Average is an average of grade points of all attended semesters.

The letter grades awarded by the University are as follows.

Letter Grade	Definition in English	Definition
A	Excellent	4.00
B+	Very Good	3.50
B	Good	3.00
C+	Very Fair	2.50
C	Fair	2.00
D+	Poor	1.50
D	Very Poor	1.00
F	Failed	0

Other letter symbols used include:

W	Withdrawal
I	Incomplete
S	Satisfactory
U	Unsatisfactory
NC	No Credit
CF	Credits from Formal Education
CS	Credits from Standardized Test
CE	Credits from Exam
CT	Credits from Trainings arranged by organizations other than institutions of higher education
CP	Credits from Portfolio

How to Calculate GPA and Cumulative Grade Point Average (Cum.GPA)

1. Cumulative Grade Point Average

The cumulative grade point average is calculated by dividing the total number of grade points by the total number of credits earned.

Example

1st Semester

Courses	Credits	Grades	Grade Points
Communicative English	3	A	4 X 3 = 12
Fundamental Mathematics	3	C	2 X 3 = 6
Introduction to Business	3	B+	3.5 X 3 = 10.5
Thinking Skills for Learning	3	D+	1.5 X 3 = 4.5
Principles of Economics	3	B	3 X 3 = 9
Creative Leadership Skills	<u>3</u>	B	3 X 3 = 9
	<u>18</u>		<u>51</u>

Grade point average of the 1st semester = $\frac{51}{18} = 2.83$

Example

2nd Semester

Courses	Credits	Grades	Grade Points
Principles of Marketing	3	A	4 X 3 = 12
Critical Reading	3	C	2 X 3 = 6
Financial Accounting	3	B	3 X 3 = 9
Principles of Management	3	D+	1.5 X 3 = 4.5
Citizenship and Social Dynamics	3	C	2 X 3 = 6
	<u>15</u>		<u>37.5</u>

Grade point average of the 2nd semester = $\frac{37.5}{15} = 2.50$

Cumulative grade point average of both 1st and 2nd semesters = $\frac{(51+37.5)}{(18+15)} = \frac{88.5}{33} = 2.68$

Note: Only 2 decimal points will be used without rounding off.

Summer Semester

Course Grade Points	Credits		Grade	
Asia and Global Community	3	A	4 X 3	= 12
Art of Life	<u>3</u>	C	2 X 3	= <u>6</u>
	<u>6</u>			<u>18</u>

Grade point average of the summer term = $\frac{18}{6} = 3.00$

Cumulative grade point average = $\frac{(51+37.5+18)}{(18+15+6)} = \frac{106.5}{39} = 2.73$

2. GPA Calculation for Withdrawn Courses

GPA calculation will not include the credits of withdrawn courses.

Example

1st Semester

Courses	Credits	Grades	Grade Points
Communicative English	3	A	4 X 3 = 12
Fundamental Mathematics	3	C	2 X 3 = 6
Critical Reading	3	B+	3.5 X 3 = 10.5
Thinking Skills for Learning	3	D+	1.5 X 3 = 4.5
Principles of Marketing	3	B	3 X 3 = 9
Citizenship and Social Dynamics	<u>3</u>	W	0 X 3 = 0
	<u>15</u>		<u>42</u>

Grade point average of the 1st semester = $\frac{42}{15} = 2.80$

Example

Courses	2 nd Semester		Grade Points
	Credits	Grades	
Principles of Economics	3	A	4 X 3 = 12
College Writing	3	C	2X 3 = 6
Financial Accounting	3	B	3X 3 = 9
Principles of Management	3	D+	1.5 X 3 = 4.5
Creative Leadership Skills	3	W	0 X 3 = 0
	<u>12</u>		<u>31.5</u>

$$\text{Grade point average of the 2nd semester} = \frac{31.5}{12} = 2.63$$

$$\text{Cumulative grade point average of both 1st and 2nd semesters} = \frac{(42 + 31.5)}{(15 + 12)} = \frac{73.5}{27} = 2.72$$

Note: Only 2 decimal points will be used without rounding off.

Course	Summer Semester		Grade Points
	Credits	Grade	
Principles of Marketing	3	A	4 X 3 = 12
Introduction to Business	<u>3</u>	C	2 X 3 = <u>6</u>
	<u>6</u>		<u>18</u>

$$\text{Grade point average of the summer term} = \frac{18}{6} = 3.00$$

$$\text{Cumulative grade point average} = \frac{(42 + 31.5 + 18)}{(15 + 12 + 6)} = \frac{91.5}{33} = 2.77$$

3. Failed Courses and Repeated Courses

All courses given an “F” grade will be recorded on students’ transcripts and calculated for both GPA and cumulative GPA as below:

Example of GPA Calculation for One Failed Course

1st Semester

Courses	Credits	Grades	Grade Points
Communicative English	3	A	4 X 3 = 12
Fundamental Mathematics	3	C	2 X 3 = 6
Critical Reading	3	B+	3.5 X 3 = 10.5
Thinking Skills for Learning	3	D+	1.5 X 3 = 4.5
Principles of Marketing	3	B	3 X 3 = 9
Citizenship and Social Dynamics	<u>3</u>	F	0 X 3 = 0
	<u>18</u>		<u>42</u>

Grade point average of the 1st semester = $\frac{42}{18} = 2.33$

2nd Semester

Course	Credits	Grade	Grade Points
Principles of Economics	3	A	4 X 3 = 12
Critical Reading	3	C	2 X 3 = 6
Financial Accounting	3	B	3 X 3 = 9
Principles of Management	3	D+	1.5 X 3 = 4.5
Creative Leadership Skills	3	C	2 X 3 = 6
Citizenship and Social Dynamics	<u>3</u>	B*	3 X 3 = 9
	<u>18</u>		<u>46.5</u>

Grade point average of the 2nd semester = $\frac{46.5}{18} = 2.58$

Cumulative Grade point average of both 1st and 2nd semesters = $\frac{(42 + 46.5)}{(18 + 15)} = \frac{88.5}{33} = 2.68$

* Students may repeat failed courses in later semesters. The new grades given to the repeated courses will be calculated for GPA and cumulative GPA; however, the “F” grade from the previous semester will still be shown on the transcript.

Summer Semester

Course Grade Points	Credits		Grade		
Retailing Management	3	A	4 X 3	=	12
Introduction to Business	<u>3</u>	C	2 X 3	=	<u>6</u>
	<u>6</u>				<u>18</u>

$$\text{Grade point average of the summer term} = \frac{18}{6} = 3.00$$

$$\text{Cumulative grade point average} = \frac{(42 + 46.5 + 18)}{(18 + 15 + 6)} = \frac{106.5}{39} = 2.73$$

* Students may repeat failed courses in later semesters. The new grades given to the repeated courses will be calculated for GPA and cumulative GPA; however, the “F” grade from the previous semester will still be shown on the transcript.

Caution:

Students are strongly encouraged to keep track of their GPAs attentively.

**Rules and Regulations for Undergraduate Studies
2018 - 2021**



<http://degreeplan.bu.ac.th/>

Plagiarism Policy

Guidelines for education about, and management of, plagiarism

- a. Suggested definition of plagiarism
- b. BU International's approach to plagiarism
- c. Levels of plagiarism and action to be taken

a. Suggested definition of plagiarism

For the purposes of this policy, plagiarism could be defined as:

“The representation of another person's work, without acknowledgement of the source, as the student's own for the purposes of satisfying formal assessment requirements.”

<http://www.staffsunion.com/news/article/Plagiarism-know-the-rules/>

b. BU International's approach to plagiarism

BU International's approach for managing plagiarism is *educative* rather than punitive.

- students should understand:
 - what plagiarism is
 - how to avoid it
 - what BU International's policy is and the penalties that apply

c. Levels of plagiarism and action to be taken

(derived from:

http://www.lc.unsw.edu.au/plagiarism/plagiarism_STUDENTBOOK.pdf

<http://www.newcastle.edu.au/policylibrary/000608.html>)

Suggested levels of plagiarism and action to be taken are:

Level 1

Where the plagiarism is significant (i.e. meets BU International's definition) and a first occurrence and the student is at first or second year level:

Response:

1. counsel the student and
2. require the student to revise the item and resubmit

Level 2

Where a second instance of plagiarism occurs or the student is in the third or fourth year:

Response:

1. issue a verbal warning and
2. return the item unmarked to the student for rewriting and resubmitting or
3. deduct marks or award no marks for the assignment (with no permission to rewrite the item)

Level 3

Where the plagiarism is extensive and the student is in the third or fourth year or a third instance of plagiarism has occurred irrespective of the level of the student:

Response:

1. return the item unmarked to the student with written explanation of the plagiarism and
2. deduct marks or award no marks for the assignment (with no permission to rewrite the item)

Code of Conduct

Students must adhere to the following University Code of Conduct:

1. Students must abide by the university rules and regulations, and official announcements made by university officers or lecturers.
2. Students must dress in the school uniform when attending class, using university's facilities, and taking examinations, and they must carry their student ID card at all times and must be ready to show it when asked.
3. Students must treat all lecturers and university officers with respect.
4. Students must not gamble or be involved in any gambling activities.
5. Students must not carry weapons or dangerous items of any kind.
6. Students must not bring or drink any alcoholic beverage on university premises.
7. Students must not bring or use any illegal drug on campus.
8. Students must not commit any crime or be with a person or persons who have committed crime which could bring the university into disrepute.
9. Students must not be infected with deadly contagious diseases or diseases that are socially unacceptable. In case of suspected infection, the university's executives, or the Director of Student Services and Activities or Student Advisors, can require a thorough medical examination.
10. Students must not be present in a place that is recognized as morally inappropriate.
11. Students must not be involved in any activities considered violent, including bullying, intimidation, taunting, verbal abuse or the use of threat of violence towards any person.
12. Students must behave in a socially acceptable manner in public, and must not act in a way that is considered sexually offensive or which is offensive to those with learning and/or physical disabilities.
13. Students are required to seek approval from the university before they stage a performance of any kind.
14. Students are required to seek approval from the university before they hold a large gathering on campus.
15. Students are required to seek approval from the university before they publish any materials.

Students who are found to have violated the code of conduct in any way are subject to the following penalties:

1. Reprimand or a notification to parents or guardians;
2. Probation;
3. Deduction of grade;
4. Suspension;
5. Exclusion from final examination;
6. Withholding of degree;
7. Dismissal.

Curriculum
Digital Media and Design Major

Degree Plan
Bangkok University International
Digital Media and Design Major

Total Number of Credits

General Education		30 credits
Professional Education		90 credits
Core Courses	18 credits	
Major Requirements	51 credits	
Major Electives	21 credits	
Free Electives		6 credits
Total		126 credits

Prerequisite

There are 2 kinds of prerequisite courses:

- a. A student has enrolled in that prerequisite course and passed it with a grade of at least D; or
- b. A student has enrolled in that course and obtained at least a grade of "F" ("W" is unacceptable.)

Consult your degree plan regarding prerequisite courses. Having registered in a course without fulfilling the prerequisite requirement first will cause a registration cancellation.

List of Courses for Bachelor of Arts Program in Digital Media and Design

1. General Education: 30 credits

A minimum of 30 credit hours are required.

Code	Course	Credits	Credits Earned	Grade	Prerequisite
English Language (9 Credits)					
IEN103	Critical Reading	3			
IEN104	College Writing	3			
IEN105	Communicative English	3			
Required (15 Credits)					
IGE001	Thinking Skills for Learning	3			
IGE002	Citizenship and Social Dynamics	3			
IGE003	Cultivating Entrepreneurial Mindset	3			
IGE004	Technology and Innovation in the Future World	3			
IGE005	Creative Leadership Skills				
Elective (6 Credits)					
Choose at least two from the following courses					
IGE006	Asia and the Global Community	3			
IGE007	Art of Life	3			
IGE008	Health and Wellness for Life	3			
Total			30	credits	

2. Professional Education: 90 credits

2.1 Core Courses: 18 credits

Code	Course	Credits	Credits Earned	Grade	Prerequisite
IDM113	Foundation Design	3			
IDM114	Drawing for Media	3			
IDM115	Color Theory	3			
IDM123	Visual Communication Design	3			
IDM124	Digital Image Design	3			
IDM125	Digital Photography	3			
Total			18	credits	

2.2 Major Requirements: 51 credits

Code	Course	Credits	Credits Earned	Grade	Prerequisite
IDM215	Typography and Composition Design	3			
IDM217	Digital Image Manipulation	3			
IDM218	3 Dimensional Design I	3			
IDM219	Digital Painting and Illustration	3			
IDM220	Entrepreneurship for Design	3			
IDM225	Typography and Layout Design	3			
IDM226	Motion Graphics Design	3			
IDM227	Digital Video Production	3			
IDM228	3 Dimensional Design II	3			
IDM310	Design Management and Marketing	3			
IDM314	Digital Compositing	3			
IDM320	Design Research	3			

IDM321	Ethics, Law, and Professionalism	3			
IDM323	User Experience Design	3			
IDM334	Sound Design for Digital Media	3			
IDM425	Senior Project Preparation	3			
IDM426	Senior Project	3			
Total			51	credits	

2.3 Major Electives: 21 credits

Code	Course	Credits	Credits Earned	Grade	Prerequisite
IDM324	Character Design	3			
IDM325	Information Design	3			
IDM333	Special Topics in Photography	3			
IDM335	Design for Website	3			
IDM336	Type Design	3			
IDM344	Digital Sculpting Design	3			
IDM345	Visual Effects for Moving Images	3			
IDM351	Graphic Design for Packaging	3			
IDM352	Internship	3			
IDM354	Art Direction	3			
IDM356	3D Animation	3			
IDM357	Digital Media and Technology	3			
IDM358	Special Topics in Interactive Design I	3			
IDM364	Advertising Photography	3			
IDM365	Fashion Photography	3			
IDM366	Creative Advertising	3			
IDM451	Independent Study	3			
IDM444	Application Design	3			

IDM445	Special Topics in Design	3			
IDM446	Special Topics in Animation and Moving Image	3			
IDM447	Special Topics in Interactive Design II	3			
ICO301	Pre-Cooperative Education	3			
IDM471	Cooperative Education	6			
Total			21	credits	

3. Free Electives: 6 credits

All other courses offered by Bangkok University International or approved by BU International Policy Committee.

Regular Track

Regular Track

Program of Study Bangkok University International Digital Media and Design Major

First Year

First Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM113	Foundation Design	3	1	4	4
IDM114	Drawing for Media	3	1	4	4
IDM115	Color Theory	3	1	4	4
IEN105	Communicative English	3	2	2	6
IGE001	Thinking Skills for Learning	3	3	0	6
IGE002	Citizenship and Social Dynamics	3	3	0	6
IGE003	Cultivating Entrepreneurial Mindset	3	3	0	6
		21	14	14	36

Second Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM123	Visual Communication Design	3	1	4	4
IDM124	Digital Image Design	3	1	4	4
IDM125	Digital Photography	3	1	4	4
IEN103	Critical Reading	3	2	2	6
IGE004	Technology and Innovation in the Future World	3	3	0	6
IGE005	Creative Leadership Skills	3	3	0	6
		18	11	14	30

Regular Track

Second Year

First Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM215	Typography and Composition Design	3	1	4	4
IDM217	Digital Image Manipulation	3	1	4	4
IDM218	3 Dimensional Design I	3	1	4	4
IDM220	Entrepreneurship for Design	3	1	4	4
IGE006	Asia and the Global Community	3	3	0	6
IGE007	Art of Life	Choose 2	3	0	6
IGE008	Health and Wellness for Life				
		18	10	16	28

Second Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM219	Digital Painting and Illustration	3	1	4	4
IDM225	Typography and Layout Design	3	1	4	4
IDM226	Motion Graphics Design	3	1	4	4
IDM227	Digital Video Production	3	1	4	4
IDM228	3 Dimensional Design II	3	1	4	4
IEN104	College Writing	3	2	2	6
		18	7	22	26

Regular Track

Third Year

First Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM310	Design Management and Marketing	3	3	0	6
IDM314	Digital Compositing	3	1	4	4
IDM321	Ethics, Law, and Professionalism	3	3	0	6
IDM334	Sound Design for Digital Media	3	1	4	4
IDMXXX	Major Elective I	3	1	4	4
IDMXXX	Major Elective II	3	1	4	4
		18	10	16	28

Second Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM320	Design Research	3	3	0	6
IDM323	User Experience Design	3	1	4	4
IDMXXX	Major Elective III	3	1	4	4
IDMXXX	Major Elective IV	3	1	4	4
.....	Free Elective I	3	3	0	6
		15	9	12	24

Regular Track

Fourth Year

First Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM425	Senior Project Preparation	3	1	4	4
IDMXXX	Major Elective V	3	1	4	4
IDMXXX	Major Elective VI	3	1	4	4
IDMXXX	Major Elective VII	3	1	4	4
.....	Free Elective II	3	3	0	6
		15	7	16	22

Second Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM426	Senior Project	3	0	14	6
		3	0	14	6

Cooperative Education Track

Cooperative Education Track

Program of Study Bangkok University International Digital Media and Design Major

First Year

First Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM113	Foundation Design	3	1	4	4
IDM114	Drawing for Media	3	1	4	4
IDM115	Color Theory	3	1	4	4
IEN105	Communicative English	3	2	2	6
IGE001	Thinking Skills for Learning	3	3	0	6
IGE002	Citizenship and Social Dynamics	3	3	0	6
IGE003	Cultivating Entrepreneurial Mindset	3	3	0	6
		21	14	14	36

Second Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM123	Visual Communication Design	3	1	4	4
IDM124	Digital Image Design	3	1	4	4
IDM125	Digital Photography	3	1	4	4
IEN103	Critical Reading	3	2	2	6
IGE004	Technology and Innovation in the Future World	3	3	0	6
IGE005	Creative Leadership Skills	3	3	0	6
		18	11	14	30

Cooperative Education Track

Second Year

First Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM215	Typography and Composition Design	3	1	4	4
IDM217	Digital Image Manipulation	3	1	4	4
IDM218	3 Dimensional Design I	3	1	4	4
IDM220	Entrepreneurship for Design	3	1	4	4
IGE006	Asia and the Global Community	Choose 2	3	0	6
IGE007	Art of Life		3	0	6
IGE008	Health and Wellness for Life		3	0	6
		18	10	16	28

Second Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM219	Digital Painting and Illustration	3	1	4	4
IDM225	Typography and Layout Design	3	1	4	4
IDM226	Motion Graphics Design	3	1	4	4
IDM227	Digital Video Production	3	1	4	4
IDM228	3 Dimensional Design II	3	1	4	4
IEN104	College Writing	3	2	2	6
		18	7	22	26

Cooperative Education Track

Third Year

First Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM310	Design Management and Marketing	3	3	0	6
IDM314	Digital Compositing	3	1	4	4
IDM321	Ethics, Law, and Professionalism	3	3	0	6
IDM334	Sound Design for Digital Media	3	1	4	4
IDMXXX	Major Elective I	3	1	4	4
IDMXXX	Major Elective II	3	1	4	4
ICO301	Pre-Cooperative Education	3	3	0	6
		21	13	16	34

Second Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM 471	Cooperative Education	6	0	40	0
		6	0	40	0

Cooperative Education Track

Fourth Year

First Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM425	Senior Project Preparation	3	1	4	4
IDMXXX	Major Elective III	3	1	4	4
IDMXXX	Major Elective IV	3	1	4	4
IDMXXX	Major Elective V	3	1	4	4
IDMXXX	Major Elective VI	3	1	4	4
IDMXXX	Major Elective VII	3	1	4	4
		18	6	24	24

Second Semester

Course Number	Course Title	Credits	Lect	Lab	Intern
IDM426	Senior Project	3	0	14	6
.....	Free Elective I	3	3	0	6
.....	Free Elective II	3	3	0	6
		9	9	14	18

Student's Academic Record

Year	Semester	GPA	CUM. GPA.	Remarks
1	First Semester			
	Second Semester			
	Summer Term			
2	First Semester			
	Second Semester			
	Summer Term			
3	First Semester			
	Second Semester			
	Summer Term			
4	First Semester			
	Second Semester			
	Summer Term			
5	First Semester			
	Second Semester			
	Summer Term			
6	First Semester			
	Second Semester			
	Summer Term			
7	First Semester			
	Second Semester			
	Summer Term			
8	First Semester			
	Second Semester			
	Summer Term			